

**Council Overview Board
ACTIONS AND RECOMMENDATIONS TRACKER – UPDATED 4 April 2016.**

The recommendations tracker allows Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded out to indicate that it will be removed from the tracker at the next meeting. The next progress check will highlight to members where actions have not been dealt with. Please note that this tracker includes recommendations from the former Council Overview & Scrutiny Committee.

Scrutiny Board and Officer Actions

Date of meeting and reference	Item	Recommendations/ Actions	To	Response
3 June 2015	REPORT OF THE WELFARE REFORM TASK GROUP	<p>A number of recommendations were made to Cabinet by the Welfare Reform Task Group.</p> <p>These recommendations were accepted and are being monitored by the Welfare Reform Task Group</p>		The Welfare Reform Task Group is due to meet in April and a progress update will be provided in the Board's bulletin in May 2016.
1 October 2015	ANNUAL REPORT OF THE SHAREHOLDER BOARD	An update on the Shareholder Board review of the Council's involvement in the joint venture company (Babcock 4S) to be included in the next scheduled report to Council Overview Board in April 2016.	Shareholder Board	This has been scheduled for June 2016
1 October 2015	ANNUAL REPORT OF THE SHAREHOLDER BOARD	Receive progress update on Surrey Choices governance mechanisms and report to the Council Overview Board if necessary	Social Care Scrutiny Board/Shareholder Board	<p>The Social Care Services Board have scheduled a review of Surrey Choices in late spring 2016.</p> <p>The Chairman has met with relevant officers and more information will be</p>

Date of meeting and reference	Item	Recommendations/ Actions	To	Response
				presented to the Board alongside the Shareholder Board report in June 2016.
1 October 2015	CARBON & ENERGY POLICY	Provide the Council Overview Board with an update on review of business mileage, lump sum payments and any related incentives for staff	Head of Property/Director of People and Development	It has been agreed that a briefing will be circulated to Members outside of the Board in the bulletin.
1 October 2015	CARBON & ENERGY POLICY	An update to be provided on the savings achieved from the light dimming initiative.	Energy Manager	As above.
1 October 2015	CARBON & ENERGY POLICY	Report back to the Board following the SE7 Energy Managers Group meeting, to highlight any best practice.	Energy Manager	As above.
1 October 2015	CARBON & ENERGY POLICY	Include aspirational and step change measures in a future report to the Board	Energy Manager	As above.
5 November 2015	HR&OD SERVICE	A briefing note to be circulated on major changes made to HR policies, following the current period of review and refresh	Director of People & Development	A briefing note to be emailed.
5 November 2015	AGENCY STAFF	More information to be made available regarding the difficulty of recruiting.	HR Relationship Manager	An update will be provided in the bulletin/workshop.
28 January 2016 A2/2016	RECOMMENDATIONS TRACKER AND FORWARD WORK PROGRAMME	A Council Overview Board Bulletin to be trialled as a way of sharing updates on actions and issues of interest to the Board.	Scrutiny Manager	The aim is to produce the first bulletin in April 2016.

Date of meeting and reference	Item	Recommendations/ Actions	To	Response
3 March 2016	STAFF SURVEY REPORT	The Scrutiny Chairman to consider whether there were any specific issues from the staff survey for their areas which would require further scrutiny.	Council Overview Board Chairman	
3 March 2016	STAFF SURVEY REPORT	The outcomes of the review of the effectiveness of the High Performance Development Programme to be shared with the Chairman and Vice-Chairman of the Board.	Strategic Change and Efficiency Manager	An update to be provided.

COMPLETED ACTIONS- TO BE DELETED

Recommendations made to Cabinet

Date of meeting and reference	Item	Recommendations	To	Response	Progress Check On
5 November 2015	AGENCY STAFF	<p>The frequency of reorganisation within the Environment & Infrastructure Directorate be considered and managed to avoid an impact on:</p> <ul style="list-style-type: none"> • The morale and wellbeing of Highways staff • The ability of the service to carry out priority highway maintenance 	Cabinet	A response was received at the meeting on 28 January 2016.	Completed

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Scrutiny Board and Officer Actions

23 March 2016	STAFF SURVEY REPORT	A further break-down is explained regarding the Staff Survey results by service to be provided to the Board	Strategic Change and Efficiency Manager	Emailed to the Board	Completed
28 January 2016	REVENUE AND CAPITAL BUDGET 2016/17 TO 2020/21	<p>That the Board:</p> <ol style="list-style-type: none"> 1. confirms its support for the proposal to accept the option 	Cabinet	The Cabinet's response is attached at item 5 on this agenda.	Completed

A5/2016		<p>of raising council tax by 2%, to ensure additional ring-fenced funding for Adult Social Care;</p> <ol style="list-style-type: none">2. welcomes the lobbying of government undertaken by the Leader of the Council to extend the option of raising council tax to our partners in Districts & Borough Councils, given that these authorities provide some non-statutory adult social care services;3. asks that government be lobbied to review or lift the current restriction on council tax increases for local authorities;4. asks the Cabinet to consider whether a referendum should be held regarding increasing council tax in order to maintain services;5. wishes to emphasise the importance of prioritising income generation and efficiency savings, before cutting services and increasing council tax.			
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<p>28 January 2016</p> <p>A6/2016</p>	<p>ORBIS PUBLIC LAW</p>	<p>The following comments were submitted to Cabinet:</p> <ul style="list-style-type: none"> • The Board welcomes the proposal to set up a shared legal service, to be known as Orbis Public Law • The Board wishes to emphasize the careful monitoring of the anticipated 10% savings, as set out in the business case. 	<p>Cabinet</p>	<p>The Cabinet's response is attached at item 5 on this agenda.</p>	<p>Completed</p>
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